



# ANSTO User Platforms: International Accommodation Request Form

## Instructions for use

1. The ANSTO User Office New South Wales can assist international facility users in booking accommodation for their experiment/s. International facility users will be responsible for paying for their accommodation.
2. This form must be completed at least 4 weeks prior to travel to ensure appropriate processing time. The form can be submitted via email [user.office.nsw@ansto.gov.au](mailto:user.office.nsw@ansto.gov.au)
3. Check-out time is strictly 10am. If a late check-out is required, an additional night must be booked.
4. Each individual is responsible for charges such as additional nights, meals, phone calls and dry cleaning.
5. Booking cancellations need to be within 48 hours prior to scheduled check-in time. Failure to advise the ANSTO User Office of non-attendance will result in the user(s) incurring the accommodation charges.

Proposal Details			
Proposal ID			
Proposal Title			
Scheduled Dates			
Details of all users included in this application			
	Person 1	Person 2	Person 3
Full Name			
Email Address			
Organisation			
Departure City			
Accommodation Requirements			
If additional accommodation is required, contact the ANSTO User Office (02 9717 9111)			
Check in date			
Check out date			
Check in time			
Room type	<input type="checkbox"/> Single/ <input type="checkbox"/> Twin Single	<input type="checkbox"/> Single/ <input type="checkbox"/> Twin Single	<input type="checkbox"/> Single/ <input type="checkbox"/> Twin Single