



POSITION DESCRIPTION

Position Title:	Senior Enterprise Risk Specialist
Cluster / Business Unit / Division	Assurance, Risk & Compliance
Section or Unit:	Risk
Classification:	Band 7
Job Family:	Compliance and Regulation
Position Description Number:	PD-2636
Work Contract Type:	Professional
STEMM/NON-STEMM:	Non-STEMM

POSITION PURPOSE

Reporting to the Head of Risk, the Senior Enterprise Risk Specialist is responsible for leading the application and continuous improvement of ANSTO's Enterprise Risk Management (ERM) framework across assigned divisions, operating as a trusted risk partner to the business.

The role provides authoritative subject matter expertise and independent advice to senior stakeholders, influencing risk-informed decision making and strengthening the integration of risk management into planning, operations and governance processes.

Operating within the Line 2 function, the position supports the design and evolution of enterprise risk methodologies, tools and practices, while reinforcing that accountability for risk remains with the business.

ORGANISATIONAL ENVIRONMENT

ANSTO is a leading global nuclear science and technology organisation delivering world class research and expertise to benefit Australia and support a more sustainable future. Using nuclear science, we improve health, support industries, provide expert advice to government on nuclear technologies and help develop Australia's nuclear workforce.

The Assurance Risk and Compliance division partners with the organisation to safeguard, protect and enhance ANSTO's reputation and to ensuring that the organisation operates in an efficient, effective, safe, sustainable and ethical manner, compliant with legal and regulatory obligations. The division focuses on second- and third-line defence across the organisation.

ACCOUNTABILITIES & RESPONSIBILITIES

Key Accountabilities

1. Enterprise Risk Framework

- Lead the application and continuous improvement of the ERM framework
- Contribute to the design and refinement of methodologies, tools and guidance.
- Ensure consistent application aligned to risk appetite.

2. Risk Identification and Assessment

- Lead and facilitate risk identification and assessments, including complex scenarios
- Provide guidance on risk evaluation and treatment strategies.
- Analyse systemic risks and interdependencies.

3. Risk Monitoring (Controls / Treatments / KRIs)

- Manage and drive monitoring of treatments and controls

- Identify emerging risks and data quality issues
 - Challenge effectiveness of risk information
- 4. Risk Reporting (Executive / Committees)**
- Lead development of enterprise risk reporting for Executive and governance committees.
 - Develop and maintain the enterprise risk profile, including articulation of key and emerging risks, trends analysis, and messages.
- 5. Risk Analysis and Insight**
- Provide independent analysis and recommendations
 - Deliver thematic reviews and deep dives, including development of insights and improvement recommendations.
 - Support enterprise risk maturity uplift.
- 6. Stakeholder Engagement and Advisory Support**
- Act as a key point of contact for divisions, providing guidance and insight on risk matters.
 - Influence and drive improved quality of risk information through active stakeholder engagement.
- 7. Risk Capability and Culture**
- Deliver risk training and awareness initiatives across the organisation.
 - Develop tools, templates and guidance materials to support consistent application of the ERM framework.
 - Contribute to initiatives that embed risk management into planning, decision making and operational processes.
- 8. Risk Systems and Information Management**
- Manage the integrity, quality and usability of risk system data, ensuring timely updates and reliable outputs.
 - Oversee the quality of risk artefacts, including registers, reports and supporting documentation.
- 9. Other**
- Undertake additional duties as required and during periods of leave of other staff, consistent with the position.

Decision Making

- The position works within a framework of relevant legislation (e.g., PGPA Act 2013), Board/organisational policies and ANSTO’s governance framework.
- In consultation with the Head of Risk, the role exercises independent judgement in applying risk methodologies and interpreting complex risk information
- The levels of authority delegated to this position are those approved and issued by the Chief Executive Officer. All delegations will be in line with the ANSTO Delegation Manual AS-1682 (as amended or replaced).

Key Challenges

- Driving consistent application of the ERM framework across diverse divisions while reinforcing that risk ownership remains with the business (Line 1).
- Influencing senior stakeholders to improve the quality, consistency and completeness of risk information
- Managing competing deadlines and changing priorities aligned to governance and reporting cycles.
- Translating complex data into clear, actionable insights for decision makers.
- Supporting uplift of risk maturity in a highly regulated, high consequence environment.

KEY RELATIONSHIPS

Who	Purpose
Internal	
Head of Risk	• Receive direction and priorities; escalation and reporting
Group Executive, Assurance, Risk & Compliance	• Enterprise reporting and insights

ANSTO Executive/ Senior Leaders	• Risk workshops, reporting inputs and decision support
Risk and Compliance Committee	• Support reporting and insights
Head of Internal Audit	• Coordination on risk themes, insights and assurance activities (as appropriate).
ANSTO Business Unit Managers	• Provide guidance; facilitation and follow-up on risk treatments.
External	
Regulatory and certifying bodies, government agencies	• Provide information support relevant to enterprise risk and governance activities (as directed).

POSITION DIMENSIONS

Staff Data	
Reporting Line	Head of Risk
Direct Reports	Nil
Indirect Reports	Nil

Special / Physical Requirements	
Location:	Lucas Heights Working in different areas of designated site/campus as needed
Travel:	May be required travel to ANSTO sites from time to time Infrequent travel both internationally and nationally
Physical:	Office based physical requirements (sitting, standing, minimal manual handling, movement around office and site, extended hours working at computer) Role will involve tight deadlines and changing priorities
Radiation areas:	May be required to access radiation areas from time to time
Hours:	Willingness to work extended and varied hours based on operational requirements
Clearance requirements:	Satisfy ANSTO Security and Medical clearance requirements Satisfy national security requirements

Workplace Health & Safety	
Specific role/s as specified in <u>AP-2362</u> of the ANSTO WHS Management System	All Workers Managers / Leaders / Supervisors Other specialised roles identified within the guideline a position holder may be allocated to in the course of their duties

KNOWLEDGE, SKILLS AND EXPERIENCE

1. Tertiary qualification in risk management, business, commerce or related discipline (postgraduate qualification in risk management/internal audit or similar desirable).
2. Demonstrated experience in enterprise risk management frameworks and enterprise risk activities in complex highly regulated environment.
3. Strong understanding of ISO 31000 risk management principles and contemporary risk management practices.
4. Proven ability to influence stakeholders at multiple levels.
5. Strong analytical capability, including interpretation of risk data and identification of trends and insights.
6. Experience in preparing executive and board-level reporting

- 7. Experience using risk systems/registers and maintaining high-quality risk documentation.

VERIFICATION

This section verifies that the line manager and appropriate senior manager/executive confirm that this is a true and accurate reflection of the position.

Line Manager		Delegated Authority	
Name:	Yulia Bagaric	Name:	Marianne Morton
Title:	Head of Risk	Title:	A/ Group Executive, Assurance, Risk & Compliance
Signature:		Signature:	
Date:		Date:	