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| Numbers bracketed in italics below refer to relevant sections of the *Australian Code for the Care and Use of Animals for Scientific Purposes (8th edition, 2013)*.The Codedefines an Adverse Event as any event that has negative impact on the wellbeing of an animal.Itdefines an Unexpected Adverse Event as an event that may have a negative impact on the wellbeing of animals and was not anticipated in the approved project or activity. An unexpected adverse event may result from different causes, including but not limited to:* death of an animal, or group of animals, that was not expected
* adverse effects following a procedure or treatment that was not expected
* adverse effects in a larger number of animals than predicted during the planning of the project or activity, based on the number of animals actually used, not the number approved for the study
* a greater level of pain or distress than was predicated in the planning of the project or activity
* power failures, inclement weather, emergency situation or other factors external to the project or activity that have a negative impact on the welfare of the animals

Prompt action must be taken in response to unexpected adverse events and emergencies, including alleviation of pain and distress, in accordance with institutional and AEC policies and procedures. Alleviation of pain and distress of a severity that was not anticipated in an approved project must take precedence over an individual animal reaching the planned endpoint of the project or activity, or the continuation or completion of the project or activity. If necessary, animals must be killed humanely without delay *(3.1.24).*When an animal dies unexpectedly, or is humanely killed due to unforeseen complications, a necropsy should be performed by a competent person *(3.1.25).* The Australian Code also states in part that:Investigators must promptly notify the AEC of any unexpected adverse event *(2.4.34).*Unexpected adverse events, including unexpected deaths, must be reported to the AEC within 24 hours. |

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| **Date of Incident** |  | **AS-AEC Application #** |  |

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| **Animal species and Strain:**  |
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| **Personnel present and/or involved:** |  |
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| **Description of incident:** | *(attach additional page if necessary)* |
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| **How was this dealt with?** |  |
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| **Post mortem findings:** |  |
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| **What steps have been taken to prevent a similar incident occurring again?** |
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| **Any additional comments:** |
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| **Signed and dated:** |
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| ***FOR AEC*** |  |
| Reviewed by AEC on: |  |
| Signed (Chair / Secretary AEC): |  |
| AEC Comments (Veterinary opinions): |  |
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