



Australian Government



Charter Environment Improvement Committee

Aims:

1. Improvement in ANSTO's environmental performance through minimisation or elimination of direct and indirect impacts arising from ANSTO activities and development of strategies having positive environmental outcomes.
2. Improvement in the operation of ANSTO's environmental management system.

Activities:

1. Reviews of environmental performance against targets;
2. Identification of opportunities for improvement either through new and/or novel approaches or development of existing activities;
3. Propose organisational objectives and targets for Senior Management Committee adoption;
4. Development and review of Environmental Programs;
5. Review of Environmental Management Plans
6. Promotion of environmental awareness;
7. Review of audits, incidents and corrective actions;
8. Review the activities of the Local Area Coordinators.
9. Regular review of action plans in each area
10. Review Status of Objectives and targets
11. Review overall performance of the organisation
12. Review communication from external parties, including complaints.

Membership:

1. EMS Custodian (Chief of Operations)
2. EMS Coordinator (Committee Secretary) responsible for the preparation of agendas, meeting papers and minutes. Meeting Organiser and responsible for coordinating reports and communications.
3. ANSTO officers having particular qualification / experience / interest / responsibility in environmental matters. Up to ten members, but not more than half of the committee being from any division / institute. Membership is by invitation from the committee.
4. Chair – a member of the committee (not 1 or 2). Provides direction and structure to the meeting

Reporting and Communications:

1. Periodic report (3 months) to Senior Management Committee
2. Watching brief on potential non conformances and establishment of a robust early warning framework
3. Contributor to ANSTO annual report.
4. Contributor to ANSTO board reports.
5. Liaise with ANSTO Communications to ensure diverse, effective communications strategies.
6. Feed back to staff on progress on implemented initiatives (e.g. Electricity, water reductions, waste quantities recycled, paper, computers, co-mingled wastes etc)

Notes:

1. Members may also act as Local Environment Coordinators
2. Committee will meet on a monthly basis or as required to meet needs.
3. Agendas and meeting minutes are formally maintained